

HIGHAM PARISH COUNCIL

Clerk
Mrs. L. Carnall,
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9th January 2020

Dear Councillor,

The Parish Council will meet at the Memorial Hall, School Lane, on Monday, 13th January 2020 at 7.30 p.m.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

The Members of the Planning Committee will meet at 7.00 p.m. in advance of the Parish Council Meeting on this evening.

Yours faithfully,

Linda M. Carnall

Clerk to the Parish Council.

AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests and gifts and hospitality register.
3. To receive inspection reports for Parish property and amenities.
4. Parishioners Matters
5. To receive the following reports:-
 - a. Higham Speedwatch
 - b. Kent Community Warden
 - c. Kent Police
6. To confirm and sign the minutes of the Parish Council Meeting held on Monday, 18th November 2019.
7. Matters arising from the Minutes.
8. Annual Parish Newsletter 2020
9. To receive a report from Cllr. Gilby regarding the new Parish Council website
10. To receive an update regarding the renewal of the Memorial Hall lease.
11. To discuss quotations received for the new playground equipment and decide upon a supplier.
12. To note that the current vacancy on the Parish Council will be filled by co-option.

13. Lower Thames Crossing - Legacy and Benefits Workshop
14. Councillors Matters: County / Borough / Parish

BREAK FOR REFRESHMENTS

15. Reports

- a. Planning.

To note the following planning applications:-

Appln.no. 20191183, Appln.no. 20191249, Appln.no. 20191222,
 Appln.no. 20191161, Appln.no. 20191294, Appln.no. 20191337
 Appln.no. 20191259, Appln.no. 20200019.

- b. Community Development Working Group

- c. Infrastructure Working Group

- d. Executive Management Working Group

16. Finance:

To endorse and approve the following payments:-

Clerks salary (November)	1150.95
KCC (LGPS November)	433.52
HMRC (PAYE/NI November)	212.62
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HMRC (PAYE/NI December)	212.62
Expenses for use of a room as an office (1/10/19 to 31/12/19)	227.50
Sue Sparks (Lawful Development Certificate)	142.00
Clive Stanley (webmaster services 27/9/19 to 31/12/19)	107.25
Peter Allinson (keys)	18.50
Gravesham Borough Council (business rates – Pavilion – last)	1108.00
Sue Sparks (prizegiving buffet in Library)	64.97
Elizabeth Jeffery (prizegiving buffet in Library)	4.50
Clerk (stationery)	283.68
John Grey (travel expenses)	27.00
Emma Jeffrey (outsourced accountancy provision)	350.00
John Grey (Chairmans allowance)	300.00
Higham with Merston PCC (Church Christmas leaflet – S137/139)	120.00
Internet Stationers Ltd. (garden certificates and analysis book)	75.89
K. Cooper (tree works to Recreation Ground – phase 1)	4550.00
1 st Stop Property Solutions Ltd. (pest visits to Pavilion)	120.00
GBC (rent for garage December by D/D)	76.85
GBC (rent for garage January by D/D)	76.85
St Johns College (quarter year rent for RG due 25/12)	750.00

17. To receive the amended accounts from the Budget Meeting held on Monday, 6th January (COPY ENCLOSED) and to agree a precept for the financial year 2020/2021.
18. To consider the effectiveness of the current system of internal control and audit as required under Regulations 4 and 6 of the Accounts and Audit Regulations (2003).
19. Correspondence.
20. To note the date of the next Parish Council Meeting:-
Monday, 24th February 2020
21. Any Other Business.

22. Resolution to exclude the Press and Public

To resolve that:-

Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item.

Higham Parish Council is satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Update on the Pavilion

Update on the acquisition of amenity land

CLOSED SESSION

DATES FOR PARISH COUNCIL MEETINGS IN 2020

**Mondays: 24th February, 6th April, 18th May (Annual Parish Council), 6th July, 7th September, 19th October, 23rd November and 30th November (Mayor of Gravesham)
Annual Parish Assembly: Thursday, 9th April 2020**