

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that next Higham Parish Council Meeting will be held on 10 January 2022 at 7:30 pm which meeting Members are hereby summoned to attend. Higham Memorial Hall, School Lane, Higham ME3 7JL

AGENDA

Item	Description	Mins	
1	Apologies for absence ¹	1	
2	Declarations of interest ²	1	
3	Public Session ³ <ul style="list-style-type: none"> • PCSO report • Kent Community Warden report • Peter Leakey – Speedwatch report • Parishioners matters 	15	
4	Co-option discussion on Candidate(s)	10	
5	Clerk's report (to bring Members up to date with current issues)	5	
6	To approve Minutes of the Parish Council meeting dated 29 November 2021 To approve Minutes of the Parish Council meeting dated 13 December 2021	2	
7	<ul style="list-style-type: none"> • Parish Councillors matters • Borough Councillor matters • KCC representative 	15	
8	Crutches Lane issues	Borough Cllr Pearton	10
9	Finance To consider the Bank Statement and approve payments made or to be made on behalf of the Council		5
10	Higham Memorial Hall Lease	Cllr Martin	5
11	Pavilion	Cllr Martin	5
12	Streeting Lighting	Cllr Martin	5
13	Tree works and Recreation Ground	Cllr Rivett	5
14	The Queen's Platinum Jubilee	Cllrs Jeffery and Stanton	10

¹ Local Government Act 1972

² Localism Act 2011, s29

³ Standing Orders state that the Public Session will only take place for 15 minutes with a member of public having only 5 minutes to ask their question. Councillors are not obliged to answer immediately.

Item	Description	Mins
15	Policies to be considered <ul style="list-style-type: none"> • Standing Orders • Financial Regulations 	5
16	Planning Committee Confirmation of members and discuss possible Chairman, Terms of Reference and draft Planning Guidelines	10
17	Annual Chairman's Award Cllr John Grey <ul style="list-style-type: none"> • Councillor • Villager 	10
18	Climate change Cllr Howard	10
19	Confirmation of next meeting 14 February 2022	1
20	Resolution to exclude the press and the public To resolve ⁴ that the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information.	1
21	Personnel Cllr Rivett <ul style="list-style-type: none"> • Clerk – finalising Employment contract • Admin Assistant – finalising Employment contract 	10
		131
		Minutes



Linda Atkinson
Clerk
Dated 5 January 2022

⁴ Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972