

**TO THE MEMBERS OF THE COUNCIL**

**NOTICE is hereby given that next Higham Parish Council Meeting will be held on 14 February 2022 at 7:30 pm which meeting Members are hereby summoned to attend. Higham Memorial Hall, School Lane, Higham ME3 7JL**

**AGENDA**

Item	Description	Mins
1	Apologies for absence <sup>1</sup>	1
2	Declarations of interest <sup>2</sup>	1
3	Public Session	20
	<ul style="list-style-type: none"> <li>PCSO report</li> <li>Kent Community Warden report (Paul Hassell now retired)</li> <li>Peter Leakey – Speedwatch report</li> <li>Members of public opportunity to ask questions<sup>3</sup></li> </ul>	
4	Clerk’s report (to bring Members up to date with current issues)	5
5	To approve Minutes of the Parish Council meeting dated 10 January 2022	2
6	<ul style="list-style-type: none"> <li>Parish Councillors matters (each member is asked for any issues)</li> <li>Borough Councillor matters (Bor Cllrs update on any issues)</li> <li>KCC representative (KCC update on any issues)</li> </ul>	15
7	Finance	5
	To consider the Parish Council funds and approve payments made on behalf of the Council	
8	Committees	5
	<ul style="list-style-type: none"> <li>to consider number of members in each committee</li> <li>to resolve (vote) Committee or Working Group status</li> </ul>	
9	Higham Memorial Hall Lease                      Cllr Martin	5
10	Higham Preschool	5
	<ul style="list-style-type: none"> <li>Any updates on preschool Cllr Martin</li> <li>Report from Cllr Sparks</li> </ul>	
11	Streeting Lighting                                      Cllr Martin	5

<sup>1</sup> Local Government Act 1972

<sup>2</sup> Localism Act 2011, s29

<sup>3</sup> Standing Orders state that the Public Session will only take place for 15 minutes with a member of public having only 5 minutes to ask their question. Councillors are not obliged to answer immediately.

Item	Description	Mins
12	<b>Office/Storage</b> <ul style="list-style-type: none"> <li>To resolve (vote) the issue of storage and consider office space</li> <li>To resolve (vote) budget if appropriate</li> </ul>	10
13	<b>Newsletter</b> <ul style="list-style-type: none"> <li>Up to date position on articles</li> <li>To resolve (vote) on budget if appropriate</li> </ul>	10
14	<b>Tree works and Recreation Ground</b> Cllr Rivett	5
15	<b>The Queen's Platinum Jubilee</b> Cllr Jeffery and Cllr Stanton	10
16	<b>Annual Chairman's Award</b> Cllr Liz Jeffery	10
17	<b>Climate change</b> Cllr Howard	10
18	<b>Confirmation of next meeting</b> 14 March 2022	1
19	<b>Resolution to exclude the press and the public</b>  To resolve <sup>4</sup> that the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information.	1
20	<b>Advisors to the Council</b> <ul style="list-style-type: none"> <li>Draft role description</li> </ul>	10
		<b>136</b>
		<b>Minutes</b>



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Linda Atkinson  
Clerk  
Dated 7 February 2022

<sup>4</sup> Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972