

TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that the Higham Annual Parish Council Meeting
will be held on**

**9 May 2022 at 7:30 pm which meeting Members
are hereby summoned to attend.**

Higham Memorial Hall, School Lane, Higham ME3 7JL

AGENDA

Agenda

No

1	Election of Chairman	5
2	To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council	1
3	Election of Vice-Chairman	5
4	To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council	1
5	Apologies for absence	1
6	Declarations of Interest	5
7	PUBLIC SESSION ¹	15
8	PCSO and Kent Community Warden reports	10
9	Clerk's report (to bring Members up to date with current issues)	5
10	Councillors matters	10
11	Borough Councillor reports	10
12	To appoint representatives:	5
	KALC Gravesham Area (2)	
	Police Liaison Committee (1)	
	Higham Memorial Hall (1)	

¹ Public session only 15 minutes in total, resident has 5 minutes to speak

Agenda

No

13	To appoint Committees and Working Group members Planning Committee Highways Committee Personnel Committee (not public) Allotments Working Group Village Plan Working Group Recreation Ground Working Group Defibrillators Working Group Lower Thames Crossing Working Group Lorry Watch Working Group Climate Change Working Group	5
14	To appoint to other posts <ul style="list-style-type: none"> • Advisor • Footpaths Officer • Tree Warden • Rural Housing • Transport Board Representatives 	5
15	Policies Standing Orders Financial Regulations Code of Conduct Dispute Resolution Policy Equal Opportunities Policy	2
16	To propose acceptance of the Minutes of the Meeting held on 29 March 2022.	2
17	Finance <ul style="list-style-type: none"> • To propose acceptance of payments made or to be made • To propose acceptance of accounts 2021/2022 	5
18	Memorial Hall <ul style="list-style-type: none"> • Update on new lease 	
19	Queens 70 th Jubilee Celebration	5
20	Operation London Bridge	5
21	Gardening Competition	5

Agenda

No

22	Chairman's Award	5
23	Confirmation of date of next meeting 13 June 2022	1
24	Personnel	10
	• Employment Contacts	
	• Pensions	



Signed _____

Linda Atkinson
Clerk to Higham Parish Council
Date