

**TO THE MEMBERS OF THE COUNCIL**

**NOTICE is hereby given that next Higham Parish Council Meeting will be held on 13 June 2022 at 7:30 pm which meeting Members are hereby summoned to attend. Higham Memorial Hall, School Lane, Higham ME3 7JL**

**AGENDA**

<b>Item</b>	<b>Description</b>	<b>Mins</b>
<b>1</b>	<b>Apologies for absence<sup>1</sup></b>	<b>1</b>
<b>2</b>	<b>Declarations of interest<sup>2</sup></b>	<b>1</b>
<b>3</b>	<b>Public Session</b>	<b>20</b>
	<ul style="list-style-type: none"> <li>• Report - PCSO Kirsty Lowe 58959, Gravesham Community Policing Team</li> <li>• Kent Community Warden report</li> <li>• Peter Leakey – Speedwatch report</li> <li>• Members of public opportunity to ask questions <sup>3</sup></li> </ul>	
<b>4</b>	<b>Clerk’s report (to bring Members up to date with current issues)</b>	<b>5</b>
<b>5</b>	<b>To approve Minutes of the Parish Council meeting dated 9 May 2022</b>	<b>2</b>
<b>6</b>	<ul style="list-style-type: none"> <li>• <b>Parish Councillors matters</b> (each member is asked for any issues)</li> <li>• <b>Borough Councillor matters</b> (Bor Cllrs update on any issues)</li> <li>• <b>KCC representative</b> (KCC update on any issues)</li> </ul>	<b>15</b>
<b>7</b>	<b>Finance</b>	<b>10</b>
	<ul style="list-style-type: none"> <li>• “Thank you” letter received from Higham Brownies</li> <li>• To consider a grant application made by The Gardeners Public House forwards Jubilee expenses.</li> <li>• To consider the Parish Council funds and approve payments made on behalf of the Council</li> </ul>	
<b>8</b>	<b>KALC – update from meeting</b>	<b>3</b>
<b>9</b>	<b>Higham Memorial Hall Lease</b>	<b>Cllr Martin</b> <b>5</b>
<b>10</b>	<b>Allotments</b>	<b>Cllr Sparks</b> <b>5</b>

<sup>1</sup> Local Government Act 1972

<sup>2</sup> Localism Act 2011, s29

<sup>3</sup> Standing Orders state that the Public Session will only take place for 15 minutes with a member of public having only 5 minutes to ask their question. Councillors are not obliged to answer immediately.

Item	Description	Mins
11	Higham Preschool Cllr Martin	5
12	Sports Courts Cllr Fox	5
13	Streeting Lighting Cllr Martin	5
14	Lower Thames Crossing update Sparks Cllrs, Grey, Martin, Pearton and	5
15	Tree works and Recreation Ground Cllr Rivett	5
16	Operation London Bridge Cllr Jeffery	5
17	Annual Chairman's Award Cllr Liz Jeffery	5
18	Gardening Competition (name to be confirmed)	5
19	Climate change Cllr Howard	5
20	Confirmation of next meeting 11 July 2022	1
21	Resolution to exclude the press and the public  To resolve <sup>4</sup> that the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information.	1
22	<ul style="list-style-type: none"> <li>• Storage – historic paperwork/Parish office equipment</li> <li>• Employment Contracts</li> </ul>	10 10
23	Meeting closed by Chairman	134
		<b>Minutes</b>




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Linda Atkinson  
Clerk  
Dated 6 June 2022

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<sup>4</sup> Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972