

**TO THE MEMBERS OF THE COUNCIL**

**NOTICE is hereby given that next Higham Parish Council Meeting will be held on 11 July 2022 at 7:30 pm which meeting Members are hereby summoned to attend. Higham Memorial Hall, School Lane, Higham ME3 7JL**

**AGENDA**

Item	Description	Mins
1	<b>Apologies for absence<sup>1</sup></b>  Apologies received from Cllr Holmes. Apologies received from Cllr Sparks.	1
2	<b>Declarations of interest<sup>2</sup></b>	1
3	<b>Public Session</b> <ul style="list-style-type: none"> <li>• Report - PCSO Kirsty Lowe 58959, Gravesham Community Policing Team</li> <li>• Kent Community Warden report</li> <li>• Peter Leakey – Speed watch report</li> <li>• Presentation by KCC Involve – invited by Cllr Jeffery</li> <li>• Members of public opportunity to ask questions<sup>3</sup></li> </ul>	30
4	<b>Clerk's report (to bring Members up to date with current issues)</b>	2
5	<b>To approve Minutes of the Parish Council meeting dated 13 June 2022</b>	2
6	<ul style="list-style-type: none"> <li>• <b>Parish Councillors matters</b> (each member is asked for any issues)</li> <li>• <b>Borough Councillor matters</b> (Bor. Cllrs. update on any issues)</li> <li>• <b>KCC representative</b> (KCC update on any issues)</li> </ul>	30 5
7	<b>Finance</b> <ul style="list-style-type: none"> <li>• To confirm a decision on a grant application made by The Gardeners Public House forwards Jubilee expenses.</li> <li>• To confirm the decision on a grant application made by Book Box volunteers for expenses incurred for plants and materials.</li> <li>• To consider the Parish Council funds and approve payments made on behalf of the Council</li> </ul>	10
8	<b>Cameras to deter fly tipping</b> <b>Cllr Grey</b>	5

<sup>1</sup> Local Government Act 1972

<sup>2</sup> Localism Act 2011, s29

<sup>3</sup> Standing Orders state that the Public Session will only take place for 15 minutes with a member of public having only 5 minutes to ask their question. Councillors are not obliged to answer immediately.

Item	Description		Mins
9	Allotments	Cllr Fox or Cllr Howard	5
	Email from Oliva Fulmyk		
10	Higham Preschool	Cllr Martin	5
11	Sports Courts	Cllr Fox	5
12	Tree works and Recreation Ground	Cllr Rivett	5
13	Confirmation of next meeting	8 August 2022	1
14	Resolution to exclude the press and the public		1
	To resolve <sup>4</sup> that the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information.		
15	<ul style="list-style-type: none"> <li>• Storage – historic paperwork/Parish office equipment</li> <li>• Employment Contracts</li> <li>• Council’s land and property</li> </ul>		10
			10
			10
16	Meeting closed by Chairman		136
			<b>Minutes</b>




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Linda Atkinson  
Clerk  
Dated 4 July 2022

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<sup>4</sup> Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972