

**TO THE MEMBERS OF THE COUNCIL**

**NOTICE is hereby given that next Higham Parish Council Meeting will be held on  
21 November 2022 at 7:30 pm  
which meeting Members are hereby summoned to attend.  
Little Hermitage, Gravesend Road, Higham Kent ME3 7NU**

**AGENDA**

<b>Item</b>	<b>Description</b>	<b>Mins</b>
	<b>Chairman to welcome Mayor Gravesham, Cllr Peter Scollard</b>	<b>1</b>
1	Apologies for absence <sup>1</sup>	1
2	Declarations of interest <sup>2</sup>	1
3	Public Session <ul style="list-style-type: none"> <li>• Report -Gravesham Community Policing Team</li> <li>• Kent Community Warden report</li> <li>• Peter Leakey – Speed watch report</li> <li>• Members of public opportunity to ask questions <sup>3</sup> (3 minutes each only to ask a question and 15 minutes in total)</li> </ul>	15
4	Clerk’s report (Clerk to invite questions from Councillors)	2
5	To approve Minutes of the Parish Council meeting dated 10 October 2022	2
6	<ul style="list-style-type: none"> <li>• Parish Councillors matters (each member is asked for any issues)</li> <li>• Borough Councillor matters (Bor. Cllrs. update on any issues)</li> <li>• KCC representative (KCC update on any issues)</li> </ul>	5
7	Finance <ul style="list-style-type: none"> <li>• To consider the Parish Council funds and approve payments made on behalf of the Council</li> </ul>	5
8	Councils Land and Property <ul style="list-style-type: none"> <li>• Sports Court</li> </ul>	10

<sup>1</sup> Local Government Act 1972

<sup>2</sup> Localism Act 2011, s29

<sup>3</sup> Standing Orders state that the Public Session will only take place for 15 minutes with a member of public having only 5 minutes to ask their question. Councillors are not obliged to answer immediately.

Item	Description	Mins
	<ul style="list-style-type: none"> <li>• Recreation Ground</li> <li>• Higham Memorial Hall</li> <li>• Higham Pre-school</li> <li>• Allotments</li> <li>• Defibrillators</li> </ul>	
9	Highways <ul style="list-style-type: none"> <li>• Lower Thames Crossing</li> <li>• Double Yellow lines</li> <li>• 20 mile per hour speed limit</li> </ul>	5
10	Working Groups <ul style="list-style-type: none"> <li>• Parish Assembly</li> <li>• Newsletter</li> </ul>	5
11	Confirmation of next meeting 9 January 2023	1
12	Mayor to respond to invitation to the meeting and then Chairman to close the meeting	5
		63
		<b>Minutes</b>



Linda Atkinson  
Clerk

Dated 16 November 2022