

# HIGHAM PARISH COUNCIL

Clerk  
Mrs. L. Carnall,  
24 Chilton Drive,  
Higham,  
Rochester,  
Kent. ME3 7 BW

Tel: (01474) 822642  
Fax: (01474) 824437  
[www.higham-kent-pc.gov.uk](http://www.higham-kent-pc.gov.uk)  
[enquiries@higham-kent-pc.gov.uk](mailto:enquiries@higham-kent-pc.gov.uk)

7th September 2018

Dear Councillor,

The Parish Council will meet at the Memorial Hall, School Lane, on Monday, 10<sup>th</sup> September 2018 at 7.30 p.m.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

The Members of the Planning Committee will meet at 7.00 p.m. in advance of the Parish Council Meeting on this evening. The correspondence folder will be available for perusal by all Members from this time.

Yours faithfully,

*Linda M. Carnall*

Clerk to the Parish Council.

---

## AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests.
3. To receive inspection reports for Parish property and amenities.
4. To confirm and sign the minutes of the Parish Council Meeting held on Monday, 2nd July 2018.
5. Matters arising from the Minutes.
6. Parishioners Matters.
7. Councillors Matters: County / Borough / Parish.
8. Reports
  - a. Planning.  
To note the following planning applications:-  
Appln. no. 20180723, Appln. no. 20180748, Appln. no. 20180741,  
Appln. no. 20180481, Appln. no. 20180920, Appln. no. 20180925.

**BREAK FOR REFRESHMENTS**

- b. Community Development Committee.
  - \* Update on the Summer Concert
  - \* Update on the 5<sup>th</sup> November firework event
  - \* Update on the Pavilion and Sub Lease
- c. Infrastructure Committee (REPORT/PAPERS ENCLOSED)
- d. Executive Management Committee (MEETING NOTES ENCLOSED)
  - \* Proposals for building on land at Higham Station
  - \* Increased vehicle movements in Canal Road and through the village
  - \* Parish Council Elections 2019
- e. Higham Speedwatch
- f. Kent Community Warden.
- g. Kent Police.

9. Finance:

To endorse and approve the following payments:-

Clerks salary (July)	1110.22
Clerks salary (August)	1110.22
KCC (LGPS July)	419.43
KCC (LGPS August)	419.43
HMRC (PAYE/NI July)	208.18
HMRC (PAYE/NI August)	208.18
Mr P. Leahey (dog bags)	40.99
British Telecommunications plc. (broadband)	170.97
EDF Energy (Pavilion electricity)	66.54
SSE (electricity for toilets)	23.88
Scottish Water Business Stream Ltd (water for toilets)	63.19
SLCC (annual membership)	147.00
Clerk (garden vouchers for competition under S137/139)	150.00
Singlewell Stationery and Print Ltd. (Summer Sounds concert)	220.78
Singlewell Stationery and Print Ltd. (LPR)	245.18
Alan Howard (verge signs)	19.20
Clerk (stationery)	110.88
Clerk (printer insurance renewal)	56.00
Clerk (cash payments for Concert)	300.00
Clerk (additional cost for first aid in cash)	80.00
Gravesham Borough Council (Pavilion rates June/July/Aug/Sep)	984.00
Higham Village History Group (grant under S.137/139)	500.00
Eagles FC (grant under S.137/139)	500.00
John Grey (mileage costs to CPRE meeting)	24.30
Higham Youth Club (grant for running costs until Mar. 2019)	3750.00
Phoenix Fireworks Ltd. (deposit for firework display)	750.00
Higham Memorial Hall (EMC meeting hall hire)	21.00

To record in the Minutes the following proposal:-

This Council in accordance with its powers under Sections 137 and 139 of the Local Government Act 1972, should incur an expenditure of £150 for garden gift tokens from Millbrook Garden Company, which is in the opinion of the Council in the interests of the area or its inhabitants.

10. Correspondence.
- 11 To note the dates of the next Parish Council Meetings:-  
Monday, 15<sup>th</sup> October 2018 at 7.30 p.m. (with garden competition prizegiving)  
Monday, 19<sup>th</sup> November 2018 for Budget and Finance only (STILL TO BE CONFIRMED).
12. Any Other Business.

**REMAINING DATES FOR PARISH COUNCIL MEETINGS IN 2018.**

Mondays:- 15<sup>th</sup> October, 19<sup>th</sup> November (Budget and Finance only) and 26<sup>th</sup> November (Christmas Meeting with the Mayor of Gravesham).

**DATES FOR PARISH COUNCIL MEETINGS IN 2019.**

Mondays:- 14<sup>th</sup> January, 25<sup>th</sup> February, 8<sup>th</sup> April, 13<sup>th</sup> May (Annual Parish Council Meeting with Parish Council Meeting), 8<sup>th</sup> July, 9<sup>th</sup> September, 14<sup>th</sup> October, 18<sup>th</sup> November (Budget and Finance only) and 25<sup>th</sup> November (Christmas Meeting with the Mayor of Gravesham)

The Annual Parish Assembly will take place on Thursday, 11<sup>th</sup> April 2019.