

# HIGHAM PARISH COUNCIL

Clerk  
Mrs. L. Carnall,  
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14<sup>th</sup> April 2018.

Dear Councillor,

The Parish Council will meet at the Memorial Hall, School Lane, on Monday, 16<sup>th</sup> April 2018 at 7.30 p.m.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

The Members of the Planning Committee will meet at 7.00 p.m. in advance of the Parish Council Meeting on this evening. The correspondence folder and Planning Decision folder will be available for perusal by all Members from this time.

Yours faithfully,

*Linda M. Carnall*

Clerk to the Parish Council.

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## AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members Interests.
3. To receive inspection reports for Parish property and amenities.
4. To confirm and sign the Minutes of the Parish Council Meeting, held on Monday, 5<sup>th</sup> March 2018.
5. Matters arising from the Minutes.
6. Parishioners' Matters.
7. To discuss judging arrangements for the 2018 Higham Gardens for Pleasure Competition.
8. To approve the 2018 Risk Assessment document (ENCLOSURE)
9. Councillors Matters: County / Borough / Parish.

**BREAK FOR REFRESHMENTS**

10. Reports:

a. Planning.

To note the following planning applications:-

Appln. no. 20180116, Appln. no. 20180164, Appln. no. 20180230,  
Appln. no. 20180246, Appln. no. 20180283, Appln. no. 20180336.

b. Community Development Committee.

c. Infrastructure Committee. (REPORT ENCLOSED)

d. Executive Management Committee

e. Higham Speedwatch.

f. Kent Community Warden.

g. Kent Police.

11. Finance:

To endorse and approve the following payments:-

Clerks salary (February)	1085.54
HMRC (PAYE/NI February)	208.20
KCC (LGPS February)	411.23
Clerks salary (March)	1085.54
HMRC (PAYE/NI March)	208.20
KCC (LGPS March)	411.23
Clerk (exps for use of room as office 1/1/18 to 31/3/18)	227.50
Clive Stanley (webmaster services 1/1/18 to 31/3/18)	135.00
J.A.Stanley (preparation Annual Newsletter 2018)	324.80
Sue Sparks (GDPR documents in 2 packs)	60.00
Sue Sparks (Speedwatch racking)	94.32
Sue Sparks (Speedwatch)	40.79
Sue Sparks (Speedwatch clipboards)	12.99
Sue Sparks (Speedwatch pens)	11.98
Mrs J. Papadopulos (drinks for APA under Sect 150(2) LG Act 1972)	109.80
Sue Sparks (Speedwatch keys)	12.00
Sue Sparks (Village Plan laminating pouches)	19.99
Sue Sparks (bulbs to plant)	10.00
1 <sup>st</sup> Higham Scouts (\$137/139 grant towards travel costs to Ypres)	500.00
Gravesham Borough Council (rates for Pavilion)	2962.09
Mrs L.Topping (food for APA under Section 150(2) LG Act 1972)	315.00
Andrew Rootes (talk for APA. Petrol money only. Sect 150(2) LG Act 1972)	20.00
Higham with Merston PCC (remainder of Andrew Rootes fee donated to church)	40.00
Richard Slater	280.00
MJ Read and Co (LGPS return)	96.00

12. Correspondence

13. To discuss the date of the Annual Parish Council Meeting - Monday, 14<sup>th</sup> May 2018 at 7.30 p.m.

14. Any Other Business.

### **DATES FOR PARISH COUNCIL MEETINGS IN 2018**

Mondays:- 14<sup>th</sup> May (Annual Parish Council Meeting and Parish Council Meeting), 2<sup>nd</sup> July, 10<sup>th</sup> September, 15<sup>th</sup> October, 19<sup>th</sup> November (Budget and Finance only) and 26<sup>th</sup> November (Christmas Meeting with the Mayor of Gravesham).