

# HIGHAM PARISH COUNCIL

Clerk  
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16<sup>th</sup> November 2018

Dear Councillor,

The Parish Council will meet at the Memorial Hall, School Lane, on Monday, 19<sup>th</sup> November 2018 at 7.30 p.m.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

The Members of the Planning Committee will meet at 7.00 p.m. in advance of the Parish Council Meeting on this evening. The correspondence folder will be available for perusal by all Members from this time.

Yours faithfully,

*Linda M. Carnall*

Clerk to the Parish Council.

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## AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests.
3. To receive inspection reports for Parish property and amenities.
4. To confirm and sign the minutes of the Parish Council Meeting held on Monday, 15<sup>th</sup> October 2018.
5. Matters arising from the Minutes.
6. Parishioners Matters.
7. To request copy material for the 2019 Newsletter in time for the next Meeting.
8. Councillors Matters: County / Borough / Parish.

**BREAK FOR REFRESHMENTS**

9. Reports

a. Planning.

To note the following planning applications:-

Appln. no. 20181094, Appln. no. 20181112, Appln. no. 20181125.

b. Community Development Committee.

\* Evaluation of the 5<sup>th</sup> November firework event

\* Update on the Pavilion and Sub Lease

c. Infrastructure Committee. (REPORT ENCLOSED)

d. Executive Management Committee.

\* Increased vehicle movements in Canal Road and through the village

\* Salt storage - bins / garage

e. Higham Speedwatch

f.. Kent Community Warden.

g. Kent Police.

10. Finance:

To endorse and approve the following payments:-

Clerks salary (October)	1110.22
KCC (LGPS October)	419.43
HMRC (PAYE/NI October)	208.18
Gravesham Borough Council (monthly rent for garage October)	49.31
Business Stream Ltd (water to toilets)	25.44
Peter Allinson (various)	37.49
Sue Sparks (travel expenses)	20.70
Alan Howard (travel expenses)	16.20
Sue Sparks (Speedwatch laptop insurance renewal)	86.00
Higham Community Pavilion (proceeds from Summer Concert)	710.10
Singlewell Stationery and Print Ltd (banners and posters for Firework Display)	250.80
Clerk (cash payment first aid cover for Firework Display)	50.00
Peter Allinson (Chairmans allowance)	300.00
Higham with Merston PCC (Church Christmas leaflet)	120.00
EDF Energy (Pavilion electricity)	80.14
St. Johns College (quarter year rent for RG)	750.00

11. Correspondence.

12. To note the dates of the next Parish Council Meetings:-

Monday, 26<sup>th</sup> November (Christmas presentation with the Deputy Mayor of Gravesham)

Monday, 7<sup>th</sup> January (Budget and Finance Meeting)

Monday, 14<sup>th</sup> January (Parish Council Meeting)

13. Any Other Business.

**REMAINING DATES FOR PARISH COUNCIL MEETINGS IN 2018.**

Monday 26<sup>th</sup> November (Christmas Presentations and Reception with the Deputy Mayor of Gravesham) at Higham Library 7.30 p.m.

**DATES FOR PARISH COUNCIL MEETINGS IN 2019.**

Mondays:- 7<sup>th</sup> January (Budget and Finance), 14<sup>th</sup> January, 25<sup>th</sup> February, 8<sup>th</sup> April, 13<sup>th</sup> May (Annual Parish Council Meeting with Parish Council Meeting), 8<sup>th</sup> July, 9<sup>th</sup> September, 14<sup>th</sup> October, 18<sup>th</sup> November (Budget and Finance only) and 25<sup>th</sup> November (Christmas Meeting with the Mayor of Gravesham)

The Annual Parish Assembly will take place on Thursday, 11<sup>th</sup> April 2019.