

HIGHAM PARISH COUNCIL

Clerk
Mrs. L. Carnall,
24 Chilton Drive,
Higham,
Rochester,
Kent. ME3 7 BW

Tel: (01474) 822642
Fax: (01474) 824437
www.higham-kent-pc.gov.uk
enquiries@higham-kent-pc.gov.uk

21st February 2019

Dear Councillor,

The Parish Council will meet at the Memorial Hall, School Lane, on Monday, 25th February 2019 at 7.30 p.m.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

The Members of the Planning Committee will meet at 7.00 p.m. in advance of the Parish Council Meeting on this evening.

Yours faithfully,

Linda M. Carnall

Clerk to the Parish Council.

AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests.
3. To receive inspection reports for Parish property and amenities.
4. To confirm and sign the minutes of the Parish Council Meeting held on Monday, 14th January 2019.
5. Matters arising from the Minutes.
6. Parishioners Matters.
7. Annual Parish Newsletter and Annual Parish Assembly 2019.
8. To resolve that the Parish Council engages with EIS to explore options for setting up a new website and facebook page under Key Theme 5 of the adopted Higham Village Plan (REPORT ENCLOSED)
9. Councillors Matters: County / Borough / Parish.

BREAK FOR REFRESHMENTS

10. Reports

a. Planning.

To note the following planning applications:-

Appln. no. 20190046, Appln. no. 20190033, Appln. no. 20170661,
Appln. no. 20181094, Appln. no. 20190105, Appln. no. 20190156.

b. Community Development Committee.

c. Infrastructure Committee. (REPORT ENCLOSED)

d. Executive Management Committee (MENU ENCLOSED)

e. Higham Speedwatch

f.. Kent Community Warden.

g. Kent Police.

11. Finance:

To endorse and approve the following payments:-

Clerks salary (January)	1110.22
HMRC (PAYE/NI January)	208.18
KCC (LGPS January)	419.43
Gravesham Borough Council (monthly rent for garage)	59.15
British Telecommunication plc (broadband)	181.47
SSE (electricity for toilets)	38.65
Clerk (emergency planning)	95.30
Clerk (printer cartridges and stationery)	175.33
Friends of St. Marys (grant S 137/139)	1000.00
Alan Howard (head torches)	29.98
Mr P. Leahey (dog bags)	40.99
Business Stream (water for toilets)	39.58
St Johns College (quarter year rent for RG due 25/03/19)	750.00

12. To receive and ratify the report from the EMC Budget Meeting held on Monday, 21st January 2019 (REPORT EMAILED TO MEMBERS BY THE CHAIRMAN PRIOR TO THE MEETING)

13. To consider the effectiveness of the current system of internal control and audit as required under Regulations 4 and 6 of the Accounts and Audit Regulations (2003)

14. Correspondence.

15. To note the date of the next Parish Council Meeting:-

Monday, 8th April 2019 at 7.30 p.m.

16. Any Other Business.

17. If necessary to resolve that:-

“Pursuant to Section 100A(4) of the Local Government Act 1972 that the public be excluded from the following item because it is likely in view of the nature of the business to be transacted that if members of the public are present during this item, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act”.

DATES FOR PARISH COUNCIL MEETINGS IN 2019.

Mondays:- 8th April, 13th May (Annual Parish Council Meeting with Parish Council Meeting), 8th July, 9th September, 14th October, 18th November (Budget and Finance only) and 25th November (Christmas Meeting with the Mayor of Gravesham)

The Annual Parish Assembly will take place on Thursday, 11th April 2019.

Parish Council Election - Thursday, 2nd May 2019.