

HIGHAM PARISH COUNCIL

Clerk
Mrs. L. Carnall,
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14th November 2019.

Dear Councillor,

The Parish Council will meet at the Memorial Hall, School Lane, on Monday, 18th November 2019 at 7.30 p.m.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

The Members of the Planning Committee will meet at 7.00 p.m. in advance of the Parish Council Meeting on this evening.

Yours faithfully,

Linda M. Carnall

Clerk to the Parish Council.

AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests and gifts and hospitality register.
3. To receive inspection reports for Parish property and amenities.
4. To confirm and sign the minutes of the Parish Council Meeting held on Monday, 14th October 2019.
5. Matters arising from the Minutes.
6. Parishioners Matters.
7. To receive the following reports:-
 - a. Higham Speedwatch
 - b. Kent Community Warden
 - c. Kent Police
8. To evaluate the success of the Firework Display.
9. To further discuss the Parish Council website development.
10. To receive an update regarding the renewal of the Memorial Hall lease.
11. To request copy material for the 2020 Newsletter in time for the next Meeting.
12. Councillors Matters: County / Borough / Parish

BREAK FOR REFRESHMENTS

13. Reports

- a. Planning.
To note the following planning applications:-
Appln. no. 20191012, Appln. no. 20191174.
- b. Community Development Working Group
- c. Infrastructure Working Group
- d. Executive Management Working Group

14. Finance:

To endorse and approve the following payments:-

Clerks salary (October)	1150.95
KCC (LGPS October)	433.52
HMRC (PAYE/NI October)	212.62
Phoenix Fireworks Ltd (revised invoice balance)	3855.00
Singlewell Stationery & Print (firework leaflets and notices)	257.56
Sue Sparks (Poppy Project – cutter)	3.99
Sue Sparks (Love Higham Business hosting and domain renewal)	82.68
Barbara Cousins (Poppy Project – ribbon)	7.47
Sue Sparks (Poppy Project – copier paper)	5.99
British Telecommunications plc (broadband)	181.47
SSE (toilets – electricity)	43.82
Victory Design Ltd. (fireworks banners)	270.00
Lee and Son (surfacing to Landway)	420.00
Shaw and Sons Ltd. (legal stationery)	74.40
Elizabeth Hart (delivery of fireworks leaflets)	250.00
Mr S. Mackie (fireworks rope and arc lights)	82.50
Sue Sparks (Poppy Project – blu tak and refreshments)	3.00
Sue Sparks (litter picking/garden volunteers additional equipment)	66.90
GBC (rent for garage November by D/D)	76.85

15. Correspondence.

16. To note the dates of the next Parish Council Meetings:-

Monday, 25th November with the Mayor of Gravesham and garden competition prizegiving at Higham Library.

Monday, 13th January 2020.

17. Any Other Business.

18. To resolve that:-

Pursuant to Section 100A(4) of the Local Government Act 1972 that the public be excluded from the following items because it is likely in view of the nature of the business to be transacted that if members of the public are present during this item, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

CLOSED SESSION

Motion from Cllr. Mendzil:-

To consider the future use of the Pavilion building on the Recreation Ground following an expression of interest to return it to pre-school use, being mindful of its current listing in the valuation list, the acknowledgement of a need for a pre-school in the village in the current Higham Village Plan and the provisions of the General Consent Order.

To receive an update on the acquisition of amenity land.

To discuss and ratify the provision of the Outsourced Accountancy Provider.

DATES FOR PARISH COUNCIL MEETINGS IN 2019

Mondays: 25th November (Christmas Garden Presentation with the Mayor of Gravesham), 2nd December (budget / joint working groups).

DATES FOR PARISH COUNCIL MEETINGS IN 2020

Mondays: 13th January, 24th February, 6th April, 18th May (Annual Parish Council), 6th July, 7th September, 19th October, 23rd November and 30th November (Mayor of Gravesham)
Annual Parish Assembly: Thursday, 9th April 2020