

HIGHAM PARISH COUNCIL

Clerk
Mrs. L. Carnall,
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15th February 2021

Dear Councillor,

The Parish Council will hold a Virtual Meeting via Zoom, on Monday, 22nd February 2021 at 7.30 p.m. Joining instructions will be emailed to you under separate cover.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

If you require a hard copy of these documents please contact the Chairman who will deliver them to you.

Yours faithfully,

Linda M. Carnall

Clerk to the Parish Council.

AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests and gifts and hospitality register.
3. To elect a Vice Chairman.
4. To confirm the appointment of three Parish Councillors by co-option.
5. To receive inspection reports for Parish property and amenities.
6. Parishioners Matters (not appearing elsewhere on the agenda)
7. To receive the following community reports:-
 - a. Higham Speedwatch.
 - b. Kent Community Warden.
 - c. Kent Police.
8. To confirm and sign the minutes of the Parish Council Meeting held on Tuesday, 12th January 2021.
9. Matters arising from the Minutes (not appearing elsewhere on this Agenda).
10. Parish Street Lighting.
11. Annual Parish Newsletter 2021.
12. Allotments.
13. Recreation Ground tree surgery and sleeper replacement.
14. Parish Chairs Meeting report.

15. To acknowledge receipt of the 2020 Housing Needs Survey.
16. To amend dates for Parish Council Meetings in 2021 in relation to COVID.
17. Councillors Matters: County / Borough / Parish.

18. Planning

To note the following planning applications:-

Appln.no. 20201350, Appln.no. 20201372, Appln.no. 20201373,
 Appln.no. 20201290, Appln.no. 20201347, Appln.no. 20210121.

19. Finance:

To endorse and approve the following payments:-

Clerks salary (January)	1159.71
KCC (LGPS January)	490.77
HMRC (PAYE/NI January)	202.06
Clerk (Microsoft account for January)	54.72
Externture Ltd. (base for green roof shelter)	1320.00
Plantscape Ltd. (summer liners for Dickens planters)	123.36
Clerk (donation in memory of Pat Oakeshott)	100.00
Clerk (Microsoft account for February)	54.72
Higham Memorial Hall Association (grant under S.137)	1100.00
SSE (toilets electricity)	39.39
EDF Energy (electricity for Pavilion)	272.13

20. Correspondence.
21. Next Parish Council Meeting via Zoom - Monday, 29th March 2021 at 7.30 p.m.
22. Any Other Business – advisory items only and at the discretion of the Chairman.

Resolution to exclude the Press and Public CLOSED SESSION

To resolve that:-

Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item.

Personnel - appraisal arrangements

DATES FOR PARISH COUNCIL MEETINGS IN 2021

Mondays: 29th March, 17th May (Annual Parish Council Meeting and Parish Council Meeting), 5th July, 6th September, 18th October, 22nd November (Budget and Finance only) and 29th November.

Annual Parish Assembly – unlikely to take place in 2021.