

# HIGHAM PARISH COUNCIL

Clerk  
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22<sup>nd</sup> March 2021

Dear Councillor,

The Parish Council will hold a Virtual Meeting via Zoom, on Monday, 29<sup>th</sup> March 2021 at 7.30 p.m. Joining instructions will be emailed to you under separate cover.

The Chairman reminds Members that items may be omitted from this agenda if there is nothing to report, or if time does not permit their inclusion. Please advise the Clerk in advance of the Meeting if you have something of importance you wish to report to the Parish Council.

If you require a hard copy of these documents please contact the Chairman who will deliver them to you.

Yours faithfully,

*Linda M. Carnall*

Clerk to the Parish Council.

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## AGENDA.

1. To receive apologies for absence.
2. To update the Register of Members interests and gifts and hospitality register.
3. To receive inspection reports for Parish property and amenities.
4. Parishioners Matters (not appearing elsewhere on the agenda).
5. To receive the following community reports:-
  - a. Higham Speedwatch.
  - b. Kent Community Warden.
  - c. Kent Police.
  - d. Higham Parish Council Web Manager.
6. To confirm and sign the minutes of the Parish Council Meeting held on Monday, 22<sup>nd</sup> February 2021.
7. Matters arising from the Minutes (not appearing elsewhere on this Agenda).
8. Lower Thames Crossing Workshop report.
9. Litter picking and gardening volunteers future activity.
10. Parish Street Lighting.
11. Nuralite update.
12. Platinum Jubilee of the Queen in 2022 and possible community events.
13. Councillors Matters: County / Borough / Parish.

14. Planning

To note the following planning applications:-

Appln.no. 20210284, Appln.no. 20210220, Appln.no. 20210347,  
Appln.no 20210339, Appln.no. 20210314, Appln.no. 20210359.

15. Finance:

To endorse and approve the following payments:-

Clerks salary (February)	1159.71
KCC (LGPS February)	490.77
HMRC (PAYE/NI February)	202.06
Clerks salary (March)	1159.71
KCC (LGPS March)	490.77
HMRC (PAYE/NI March)	202.06
Clerk (Microsoft account for March)	54.72
Externiture Ltd. (relocation bus shelter to School Lane)	4995.42
Higham Memorial Hall Association (grant under S.137)	1100.00
PKF Littlejohn (audit)	480.00
British Telecom (broadband)	156.57
Business Stream (water toilets)	29.18
Business Stream (water allotments)	15.00
MA Services (microsoft)	360.00
Action with Communities in Rural Kent (2021 subscription)	80.00
Kent Association of Local Councils (Dynamic Councillor X 4)	240.00
Kent Association of Local Councils (Dynamic Councillor X 1)	60.00
Web Manager (invoice 1)	55.00
Web Manager (invoice 2)	132.00
Web Manager (invoice 3)	55.00
Knight and Day Security Systems Ltd (CCTV for Pavilion)	4524.00
Knight and Day Security Systems Ltd (CCTV for Memorial Hall)	3930.00
St. John' s College, Cambridge (Recreation Ground rent due 25/3)	750.00

16. Correspondence.

17. Next Parish Council Meeting via Zoom on Tuesday, 4<sup>th</sup> May 2021 at 7.30 p.m. for the Annual Parish Council Meeting, followed by a Parish Council Meeting.

Annual Parish Assembly via Zoom on Thursday, 29<sup>th</sup> April 2021 at 7.30 p.m.

18. Any Other Business – advisory items only and at the discretion of the Chairman.

**Resolution to exclude the Press and Public CLOSED SESSION**

**To resolve that:-**

**Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information as indicated against the item.**

**New Web Manager for Higham Parish Council Website**  
**Forthcoming Review of Policy Documents**  
**Update on Pavilion**  
**Personnel**

**DATES FOR PARISH COUNCIL MEETINGS IN 2021**

Tuesday: 4<sup>th</sup> May (Annual Parish Council Meeting and Parish Council Meeting) by Zoom,  
Mondays: 5<sup>th</sup> July, 6<sup>th</sup> September, 18<sup>th</sup> October, 22<sup>nd</sup> November (Budget and Finance only) and 29<sup>th</sup>  
November.

Annual Parish Assembly – Thursday, 29<sup>th</sup> April at 7.30 p.m. by Zoom