

C/07/21/1-2

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that next Higham Parish Council Meeting will be held on 19 July 2021, at 7:30 pm which meeting Members are hereby summoned to attend.

Higham Village Club, Hermitage Road, Higham ME3 7DD

AGENDA

Item	Description	Mins
1	Apologies for absence ¹	1
2	Declarations of interest ²	1
3	Public Session <ul style="list-style-type: none"> • PCSO report • Kent Community Warden report • Peter Leakey – Speedwatch report • Parishioners matters 	10
4	Clerk’s report (to bring Members up to date with current issues)	10
5	To approve <ul style="list-style-type: none"> • Minutes of the Annual Parish Council Meeting held on 4 May 2021 • Minutes of the Extraordinary Parish Council Meeting held on 28 June 2021 	2
6	<ul style="list-style-type: none"> • Parish Councillors matters • Borough Councillor matters • KCC representative 	15
7	Planning <ul style="list-style-type: none"> • Nuralite • Street Lighting • Lower Thames Crossing 	Appendix A 15
8	Finance	Appendix B 5
9	Storage (for consideration and discussion) <ul style="list-style-type: none"> • Rental of Garage from Gravesham • Purchase of Container for storage • Purchase of Portacabin for Office/Storage 	10
10	Highways Improvement Plan	5
11	Tree works and Recreation Ground issues Report	Appendix C 10

¹ Local Government Act 1972
² Localism Act 2011, s29

Item	Description	Mins
12	The Queen's Platinum Jubilee Beacons	5
13	Gravesham Electoral Boundary Review	Appendix D 5
14	School Governor Nominations	5
15	Policies <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Code of Conduct <p>To discuss further the formation of a Working Group to adopt the above policies as agreed.</p>	5
16	Confirmation of next meeting Monday 6 September 2021 Monday 18 October 2021 Monday 22 November (Budget & Finance only) Monday 29 November to include Mayoral visit To discuss draft Calendar for 2022	5
17	Resolution to exclude the press and the public To resolve ³ that the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information.	1
17	Personnel <ul style="list-style-type: none"> • Clerk • Proposal to instate Acting Clerk as Assistant Clerk on a permanent basis. Contract to be finalised. 	10
		120 minutes



Linda Atkinson
Acting Clerk
Dated 12 July 2021

³ Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972