

C/07/21/1-2

TO THE MEMBERS OF THE COUNCIL

**NOTICE is hereby given that next Higham Parish Council Meeting will be held on
6 September 2021, at 7:00 pm
which meeting Members are hereby summoned to attend at:
Higham Memorial Hall, School Lane, Higham, Kent ME3 7JL**

AGENDA

| Item | Description | Mins |
|-------------|--|-------------|
| 1 | Apologies for absence ¹ | 1 |
| 2 | Declarations of interest ² | 1 |
| 3 | Public Session <ul style="list-style-type: none"> • PCSO report • Kent Community Warden report • Peter Leakey – Speedwatch report • Parishioners matters | 15 |
| 4 | Clerk’s report (to bring Members up to date with current issues) | 10 |
| 5 | To approve <ul style="list-style-type: none"> • Minutes of the Annual Parish Council Meeting held on 19 July 2021 | 1 |
| 6 | <ul style="list-style-type: none"> • Parish Councillors matters • Borough Councillor matters • KCC representative | 15 |
| 7 | Planning <ul style="list-style-type: none"> • Nuralite • Street Lighting • Lower Thames Crossing Appendix A | 15 |
| 8 | Finance <ul style="list-style-type: none"> • Winter Planter costs | 5 |
| 9 | IT <ul style="list-style-type: none"> • Laptops/iPads • Website • Email accounts • Planning portal | 10 |

¹ Local Government Act 1972

² Localism Act 2011, s29

| Item | Description | Mins |
|------|--|----------|
| 10 | Village Properties and Maintenance <ul style="list-style-type: none"> • Memorial Hall – David Martin • Pavilion – Clerk • Sports Court – Nikki Fox • Recreation Ground – Nikki Fox • Defib – Sue Sparks | 10 |
| 11 | Storage (for consideration and discussion) <ul style="list-style-type: none"> • Rental of Garage from Gravesham • Purchase of Container for storage • Purchase of Portacabin for Office/Storage | 10 |
| 12 | Highways Improvement Plan – Sue Sparks | 5 |
| 13 | Celebrations in 2022 – Cllr Jeffery | |
| 14 | Tree works and Recreation Ground issues – Nikki Fox and Sue Sparks <ul style="list-style-type: none"> • Rec/sleeper wall – David Martins | 5 |
| 15 | Confirmation of next meeting | 1 |
| | Monday 18 October 2021 Monday 22 November (Budget & Finance only) Monday 29 November Mayoral arrangements | |
| | Resolution to exclude the press and the public | 1 |
| | To resolve ³ that the public be excluded from the meeting for the business specified below on the grounds that if the public were present during this item, it is likely that there would be the disclosure to them of exempt information. | |
| 16 | Personnel <ul style="list-style-type: none"> • Clerk • Acting Clerk | 5 |
| 17 | Legal matter - Communication | 5 |
| | | 115 |



Linda Atkinson
Acting Clerk
Dated 31 August 2021

³ Pursuant to Part 1 of Schedule 12A of the Local Government Act 1972